

# JCI AWARDS MANUAL 2024



## ORGANISATION I : AWARDS MANUAL

### I. JCI BELGIUM AWARDS

The JCI Belgium awards program is based upon the international JCI awards program.

This international awards program aims to recognize organizations and individual members in four categories:

- Group A : Awards to National Organization of Members (NOMs)
- Group B : Awards to Local Organization of Members (LOMs)
- Group C : Awards to Individual Members
- Group D : Special Awards

Given the specific situation for JCI in Belgium, the recognition of individual members (Group C) is done in the regions by JCI Belgium Wallonie Bruxelles and JCI Vlaanderen.

The awards in this awards program are listed in organization II and are based upon the international Group B.

JCI Belgium also has four special awards that are not based upon the international program. These four special awards are:

1. The **Staines Memorial** Award
2. The **Best Project** Award
3. The Award for **Best Collaboration by Local Organizations of JCI Vlaanderen and JCI Belgium Wallonie Bruxelles.**
4. The Award for **Best District**

### II. JCI BELGIUM AWARDS : 2024

Timelines:

1. July 31st, 23h59: Pre-entries and a minimum of 1 judge per participating local organization must be submitted.
2. August 31st, 23h59: Final files must be submitted.
3. September 16th, 23h59: Deadline for submitting judging scores.
4. September 21st: Award ceremony and celebration.

### III. JCI BELGIUM AWARDS : Award entries

#### A. Who can submit an entry for an award ?

Each local organization that is in line with all rules of our JCI Belgium constitution and bylaws (inclusive ROI/RIO) can file an award entry.

The award entry must be approved by the local president of the organization filing the award entry.

In case a project or activity has been organized by more than one local organization, the local organizations can file the award entry together. In this case, the local president of each local organization should approve the award entry. The award entry can only be filed once.

#### B. For which projects ?

Each project that can be mapped with one of the predefined categories can be considered for an award entry. The following conditions must be met for each entry:

- The project was executed in line with the JCI Mission;
- The project ran between September 2023 and Augustus 31st 2024.
- Projects that exceed this one-year term must have the most important part of the project running in this period. They cannot be entered in 2024 if they were already entered in another year as well;
- The project may not have won an award on a previous national convention;
- The content of the project should differ from any previous (other) project or award-winning project. It is understood that the project name alone is not decisive. If the project name or content is (similar) the same as a previously awarded project, specific differences in content must be expressly explained;
- A project cannot be entered into more than one category;

Each local organization can only enter into a category with a single project.

#### C. Awards pre-entry

To allow the board of JCI Belgium to organize the judging of the files in good order, we ask all local organizations to announce the intention to file an award entry.

These pre-entries can be sent to [eugenie.carrez@jci.be](mailto:eugenie.carrez@jci.be) at the latest of July 31st, 2024.

Make sure to mention the following items for each pre-entry:

- Name of the local organization;
- Name of the project;
- Award category;
- The language in which you will write the award entry (French, Dutch or English).

You can use the last page of this file.

#### **D. Filing an award entry**

All award entries should be made using the JCI Belgium templates for awards that have been send out together with this manual.

The file format should be MS Word or PDF.

The award entry needs to be sent by email to [eugenie.carrez@jci.be](mailto:eugenie.carrez@jci.be) latest by August 31<sup>st</sup>, 2024, 23h59. Before submitting the file, the local president should sign it.

You can choose to write the file in French, Dutch or English. Keep in mind that using English makes it easier to re-use the award entry on international levels by a simple copy and paste into their online platform/template.

#### **E. Award entry contents:**

Each award entry, based upon the JCI Belgium templates, should include an answer for each field in the template.

Read the questions carefully and answer in line with what is asked.

Keep your answers to the point. Take into account that someone has to read your files. Making them longer does not always make them better.

You can add pictures at the bottom of the award entry file.

As JCI Belgium uses the international JCI format for awards, some fields might not be well known by all people writing an award entry. Most answers to your questions can be found on the [jvc.jci.cc](http://jvc.jci.cc) website.

## **IV. JCI BELGIUM AWARDS : Jury**

The 2024 JCI Belgium awards will be judged according to the standard rules of the JCI Belgium Awards manual. These include (but are not limited to):

1. The Immediate Past-President (IPP) of JCI Belgium is chair of the jury;
2. All jurors must be active members of a local organization of JCI Belgium;
3. Jurors are selected after applying by sending an email to [eugenie.carrez@jci.be](mailto:eugenie.carrez@jci.be) expressing their interest in becoming a juror and specifying the languages (NL/FR/EN) in which they can judge files;
4. A minimum of four different jurors evaluates each award entry;
5. No more than two members from the same local organization can evaluate the same award entries;
6. A juror cannot evaluate an award entry of its own local organization;
7. The judging is strictly confidential and jurors will not communicate about it;
8. Each local organization that submits an award should also nominate a candidate judge;
9. If a judge does not submit their scores on time, the awards from that local organization will be excluded.

# ORGANISATION II : AWARD CATEGORIES AND EVALUATION CRITERIA

## I. GROUP B : Awards to Local Organizations

### AWARD CATEGORIES

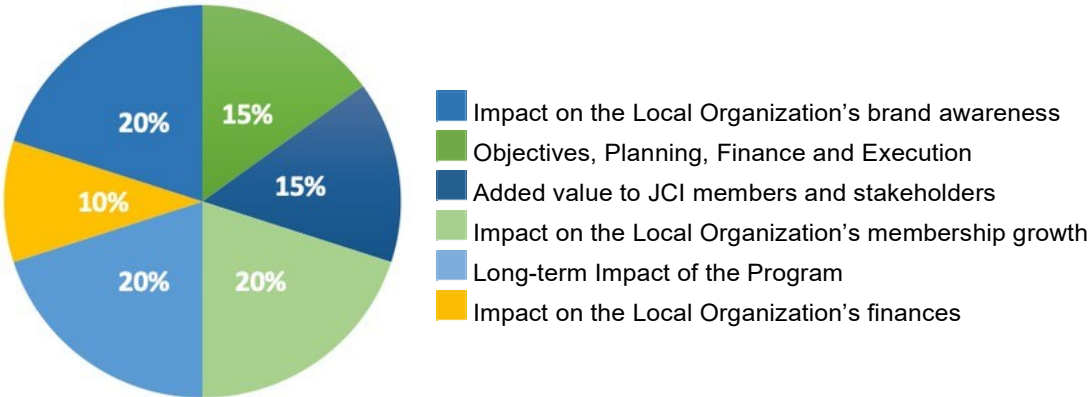
#### 1. Best Local Community Impact Program (Multi-entry)

Projects and programs run by JCI Local Organizations to promote economic and societal growth, extend the JCI Mission, enhance credibility with partners, and JCI brand recognition to develop Global Change-Makers.



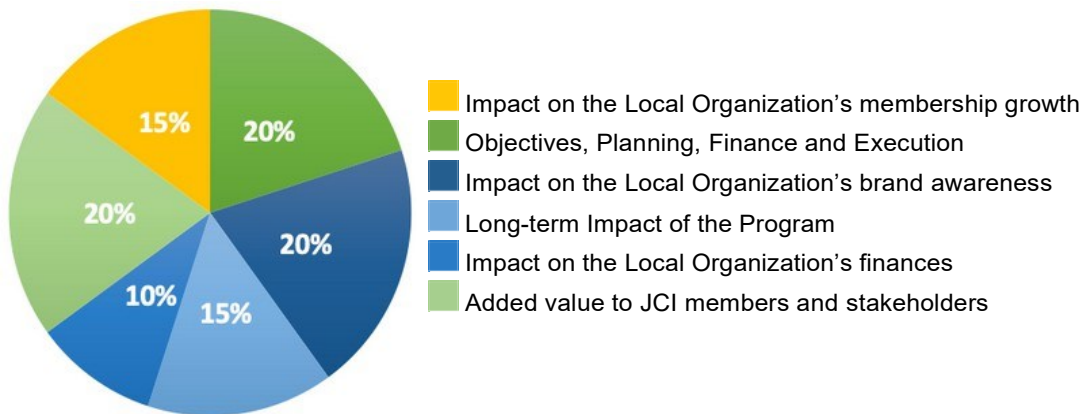
#### 2. Best Local Growth and Development Program (Multi-entry)

Programs run by JCI Local Organizations and members that aim to grow JCI membership in a sustainable number by creating strong value proposals that help recruit talented new members and value existing ones, in order to enhance the JCI brand at local and national level.



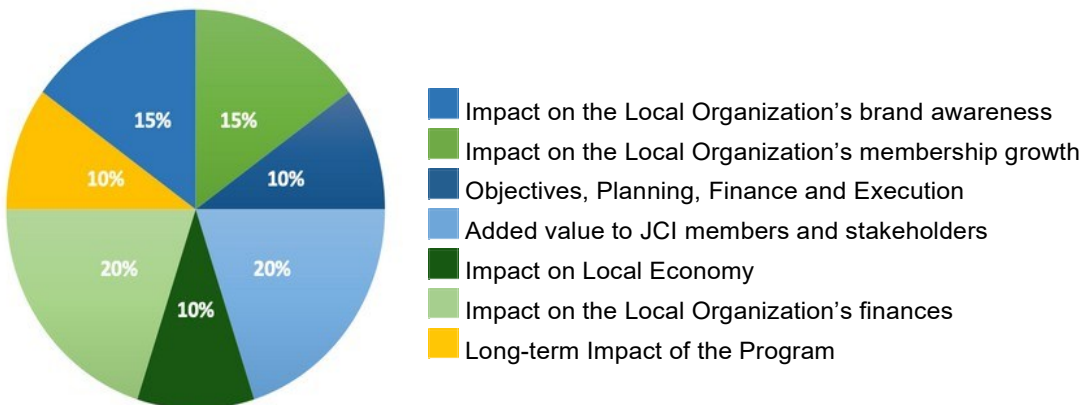
### 3. Best Local Global Goals Project (Multi-entry)

Projects run by JCI Local Organizations that work to advance the Global Goals for Sustainable Development.



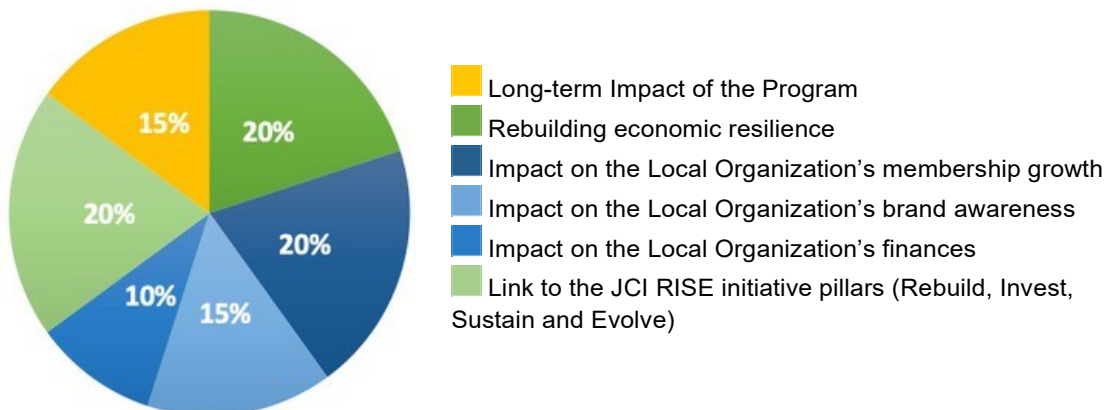
### 4. Best Local Business and Entrepreneurship Program (Multi-entry)

Programs run by JCI Local Organizations and members that promote developing leadership skills through diverse and innovative business and entrepreneurial efforts to create the mindset of a Global Entrepreneur and seek to build future JCI-inspired unicorn businesses.



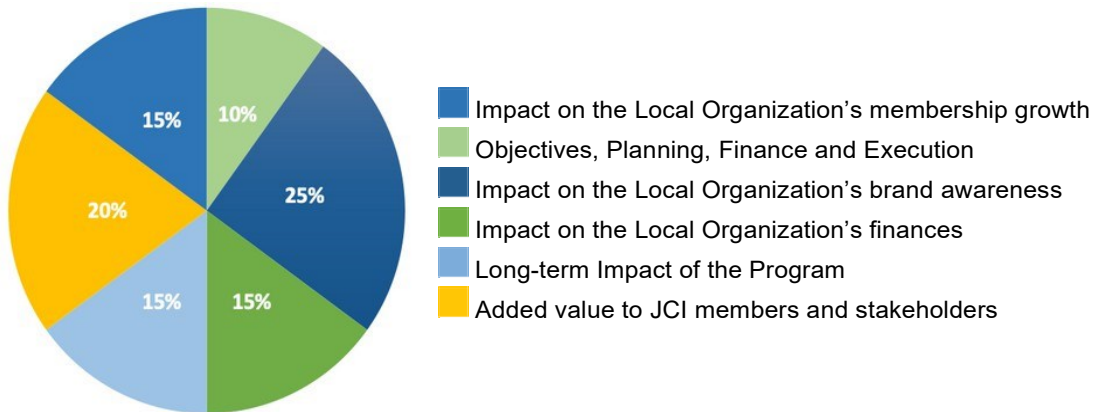
### 5. Best Local JCI RISE Project (Multi-entry)

Projects run by local JCI Organizations and members that contribute to and promote the expansion of the JCI RISE initiative (Rebuild, Invest, Sustain and Evolve) to make economies and workforces more resilient for the future.



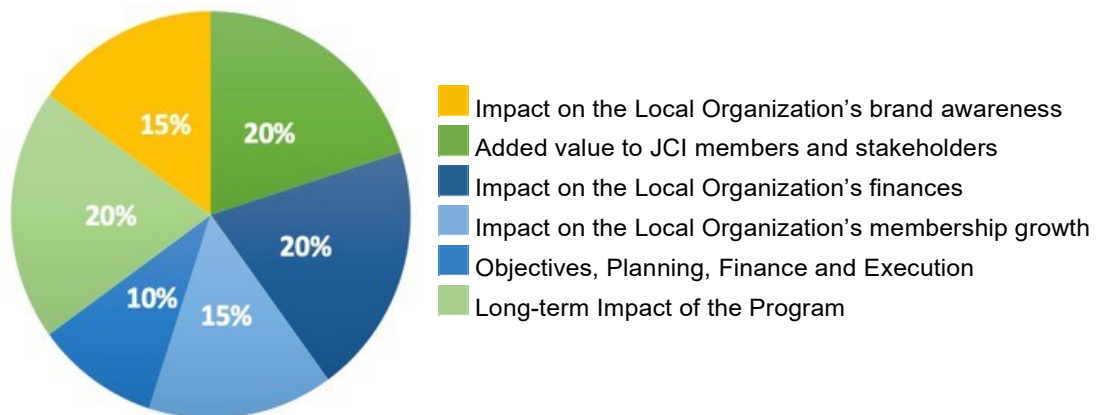
## 6. Best International Cooperation Project (Multi-entry)

Programs run by JCI Local Organizations that collaborate with other JCI Local Organizations internationally to develop strong relationships and partnerships that encourage organizations to partner across borders in the mindset of Global Networkers.



## 7. Best Inter-organization Collaboration Project (Multi-entry)

Collaboration between JCI Local Organizations and Organizations outside of JCI to increase their impact by working with win-win external partnerships, which yield brand awareness, membership growth/retention and financial sustainability.



## 8. Most Outstanding New Local Organization (Best of the Best)

A JCI Local Organization that was formed within the eligible timeframe and has done exceptional work carrying out the JCI Mission.



## 9. Most Outstanding Local Organization (Best of the Best)

A JCI Local Organization that does exceptional work carrying out the JCI Mission.

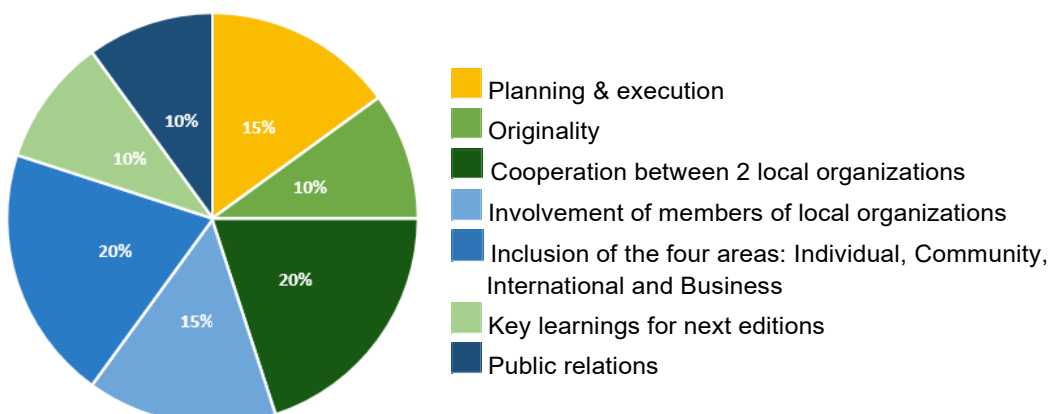


## II. SPECIAL AWARDS JCI BELGIUM

### S.1. : The Award for Best Collaboration by Local Organizations of JCI Vlaanderen and JCI Belgium Wallonie Bruxelles.

This special award rewards the collaborative efforts of local organizations from two different regions (JCI Vlaanderen/JCI BWB) on a joint project.

The submission file should not exceed seven pages in length. It should address the following seven criteria and will be evaluated based on these criteria. Each response to a criterion should be provided separately and should be no longer than one page.

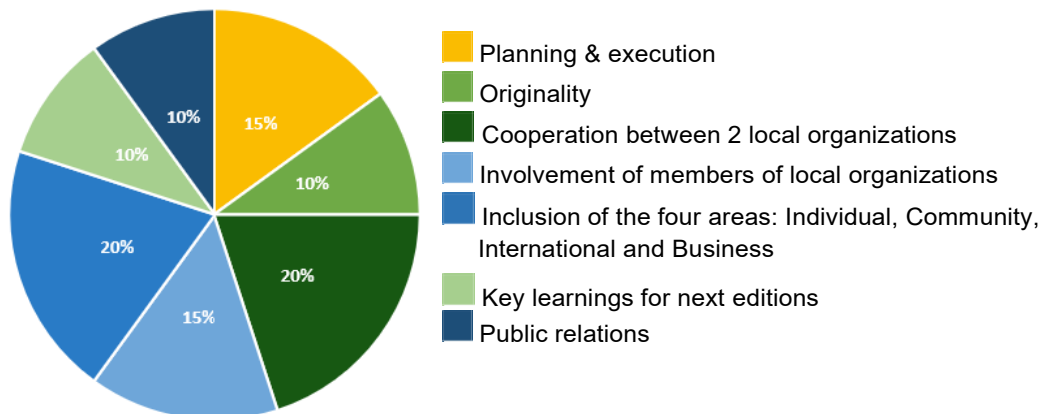




## **S.2. : The Award for Best District.**

This special award rewards the local organizations of a JCI Belgium district for cooperating on projects together.

The submission file should not exceed seven pages in length. It should address the following seven criteria and will be evaluated based on these criteria. Each response to a criterion should be provided separately and should be no longer than one page.



## **S.3. Best project Award**

No award entries can be submitted for this special category, as this award is granted to the project with the highest overall score across all categories.

## **S.4. Award Staines Memorial**

No award entries can be submitted for this special category, as the winner of this award is decided by the national board of directors of JCI Belgium 2024.

# PRE-ENTRY FORM

**Local organization:**

**Local President name:**

**Project name:**

## **AWARDS**

- 1. Best Local Community Impact Program (Multi-entry)
- 2. Best Local Growth & Development Program (Multi-entry)
- 3. Best Local Global Goals Project (Multi-entry)
- 4. Best Local Business and Entrepreneurship Program (Multi-entry)
- 5. Best Local JCI RISE Project (Multi-entry)
- 6. Best International Cooperation Project (Multi-entry)
- 7. Best Inter-organization Collaboration Project (Multi-entry)
- 8. Most Outstanding New Local Organization (Best of the Best)
- 9. Most Outstanding Local Organization (Best of the Best)

## **Special Awards JCI Belgium**

- S.1. Award for Best Collaboration by Local Organizations of JCI Vlaanderen and JCI Belgium Wallonie Bruxelles
- S.2. Award for Best District

## **Award entry language**

- Dutch
- French
- English

**Date:**

**Local President Signature:**